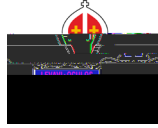


POLICIES AND PROCEDURES

Policy Name	Mobile Phones and other Electronic Devices (Students)
Constructed /Reviewed by	Director of IT and Digital Learning Executive
Approved by	Executive Committee
Review	Last Review Oct 2012, Aug 2013, Oct 2015, Mar 2019, May 2021, August 2023 Next Review 2025

Statement of Context

- x The use of a mobile phone, smartwatch and other electronic devices is the responsibility of the student who brings the mobile phone or electronic device to school.
- x The provision of a personal mobile phone, smartwatch or other electronic device to students is the decision of parents and guardians and is not a school requirement.
- x The School recognizes that there are times when a student may seek permission from a staff member to use a mobile phone or other electronic device to contact parents, such as to



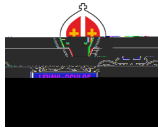
POLICIES AND PROCEDURES

Application

This policy applies to students of the School.

Policy details

1. This policy is applicable to all campus locations at Yarra Valley Grammar, excursions, camps, off-site activities and all school related events unless other advice is given.
2. Mobile phone cameras and cameras on other electronic devices (still and video) are not to be used anywhere a camera would be considered inappropriate. This includes change rooms, the gym, toilets and swimming pool. This also includes devices with audio recording capacity.
3. Students must respect the privacy of others. Capturing, sharing, or publishing unauthorised photos, videos, or information is strictly prohibited.
4. Mobile phones, smartwatches and other electronic devices should not be used in any manner or place that is disruptive to the normal routine of the School.
5. Classroom use of mobile phones, smartwatches for non-educational purposes is strictly prohibited. This includes but is not limited to texting, social media, gaming, and class related internet browsing.
6. Students are not permitted to take mobile phones, smartwatches or other electronic devices to examinations unless otherwise advised.
7. Students will be able to access the School's WiFi for internet and email access as required using their primary mobile device. Inappropriate use of the School's WiFi as described in the School's IT Acceptable Use policies is not permitted.
8. Mobile phones and smartwatches should not be used in a way that disrupts the learning environment, disrespects others, or violates the school's bullying policy.



POLICIES AND PROCEDURES

policy may result in that device being confiscated by the Head of School and privileges restricted or withdrawn

- x Appropriate action will be taken against any student who photographs or films other individuals without their consent or who sends menacing, offensive, harassing or threatening messages and / or images to other individuals or distributes material of a sexual nature.

x